



**Cedar Park Christian School Auction
SATURDAY, NOVEMBER 16, 2019
Hilton Bellevue, Bellevue WA**

**Thank you
for your
support!**

Auction Procurement Form

Please complete a form for each item donated.

Completed forms can be dropped off at the school office or mailed to:

Cedar Park Christian School Auction
16300 112th Ave. NE Bothell, WA 98011

Email: auctionbothell@cedarpark.org Phone: 425-488-9778 x 1603

www.cpcsschools.com (For Online Form, Advertising, and Ticket Information)

For Office Use Only	
Date Form Rec'd	
Item rec'd with form	Y N
Rec'd by	
Tracking #	
Date Entered	
Entered By	

**PROCUREMENT FORMS must
be received by November 1,
2019 to be included in the
Auction Catalog.**

Tax ID# 51-0137442

My company or I enclose a check donation in the amount of \$ _____ (Tax Deductible to Support CPCS).

DONOR/BUSINESS NAME		CONTACT NAME	
ADDRESS		PHONE	
CITY, STATE ZIP		EMAIL	
ITEM NAME		VALUE OF DONATION	
DESCRIPTION <i>as you wish it to appear in the catalog</i>			
Availability Restrictions:			
Procurer's Name		Phone	
Email			
Donation Info: check all that apply			
<input type="checkbox"/> A Tangible Item (book, clothing, chair etc.) Items must be received by Nov.15th Item will be delivered on: _____ To be picked up _____			
<input type="checkbox"/> An Intangible Item (gift certificate, service, trip etc.). <input type="checkbox"/> Gift Certificate Attached. <input type="checkbox"/> I need CPCS to make a gift certificate.			
<input type="checkbox"/> I purchased this item. <input type="checkbox"/> Company donated item.			
<input type="checkbox"/> This item is part of a class project. Teacher's name: _____ Grade: _____			
Signature:			
<input type="checkbox"/> I NEED CPCS TO MAKE THE GIFT CERTIFICATE INFORMATION ENCLOSED			
Contact Name		Phone Number	
		Email	
Restrictions			

Data Use: Catalog #

Thank you for your donation! Keep the pink copy as your tax deductible receipt.

If you are using a downloaded form, please make a copy for your tax records.

(If you are dropping your donated item off with this form, please attach the white and yellow copy of this form to the item)

White: Data Coordinator

Gold: Attach to Item

Pink: Donor Copy